

A G E N D A

MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY

Regular Meeting

MULTI-PURPOSE ROOM #2, SECOND FLOOR

Montgomery County Government Center

Monday, June 03, 2013

7:00 P.M.

I. CALL TO ORDER

II. DETERMINATION OF QUORUM

III. PUBLIC HEARING

1. Proposed Schedule Fixing and Classifying Rates, Fees, and Charges for Water and Sewer Service

IV. PUBLIC ADDRESS SESSION

V. CONSENT AGENDA

VI. FINANCIAL REPORT

VII. NEW BUSINESS

1. FY2014 Budget Review
2. Approve Proposed Rates, Fees and Charges for Water and Sewer Service and FY2014 Budget

VIII. DIRECTOR'S REPORT

IV. AUTHORITY MEMBERS' REPORT

X. INTO CLOSED MEETING

Section 2.2-3711

- (1) Discussion, Consideration, or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Director's Evaluation

XI. OUT OF CLOSED MEETING

XII. CERTIFICATION OF CLOSED MEETING

XIII. ADJOURNMENT

TO: PSA Board of Directors
FROM: Robert C. (Bob) Fronk, PSA Director
DATE: May 06, 2013
SUBJECT: **AGENDA REPORT - PSA REGULAR MEETING – June 03, 2013**

I. CALL TO ORDER

The Chair will call this meeting to order.

II. DETERMINATION OF QUORUM

The Chair will determine if a quorum is present.

III. PUBLIC HEARING

1. Proposed Schedule Fixing and Classifying Rates, Fees and Charges for Water and Sewer Service

The following public hearing notice on a proposed schedule fixing and classifying rates, fees and charges for water and sewer service was advertised pursuant to law in The Burgs section of the Roanoke Times on Friday, March 22, 2013 and Friday March 29, 2013.

See item 1.

Notice is hereby given that pursuant to Section 15.2-5136 of the 1950 Code of Virginia, as amended, the Montgomery County Public Service Authority will conduct a public hearing to be held on June 3, 2013, 7:00 p.m., or as soon thereafter, in the Montgomery county Government Center, 755 Roanoke Street, Christiansburg, Virginia, 2nd Floor Multi-purpose Room #2, to receive citizen comments on the following proposed preliminary schedule fixing and classifying the following new rates, fees and charges for water and sewer service:

WATER RATE

Proposed 13% Increase From \$6.80 to \$7.70 per 1,000 gallons

SEWER RATE

Proposed 5% Increase From: \$7.10 to \$7.46 per 1,000 gallons

The Authority may or may not act on the proposed water and sewer rate changes following the public hearing at the June 3, 2013 meeting.

By order of the Montgomery County Public Service Authority, Gary D. Creed,
Chair.

IV. PUBLIC ADDRESS SESSION

The Chair will ask if there are any comments from the public. Each person will be allowed five minutes to address the Board.

V. CONSENT AGENDA

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated June 03, 2013. See Item 2.

VI. FINANCIAL REPORT

The financial report for period ending May 31, 2013 is being presented for discussion See Item 3.

VII. NEW BUSINESS

A. SUBJECT:

APPROVE PSA FY2014 BUDGET

**R13-06-02
RESOLUTION APPROVING
PSA FY2014 BUDGET**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby approves the annual budget for FY2014, in the total amount of \$_____ (\$_____ Water & \$_____ Sewer); and, that the Director is hereby authorized to utilize the budget as an official document of the Authority to become effective July 1, 2013.

ISSUE/PURPOSE: For financial support to operate the water and sewer departments of the Public Service Authority on a day-to-day basis.

JUSTIFICATION: Work sessions have been held concerning the proposed budget for FY2014. The Director feels that this budget meets the needs of the PSA for FY2014. See Item 4.

B. SUBJECT:

**APPROVE PROPOSED RATES,
FEES AND CHARGES FOR WATER
AND SEWER SERVICE**

R13-06-01

**RESOLUTION APPROVING PROPOSED
RATES, FEES AND CHARGES
FOR WATER AND SEWER SERVICE**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority advertised a public hearing notice for rate adjustments in The Burgs section of the Roanoke Times on Friday March 22 and Friday March 29, 2013; and

WHEREAS, the Authority held a public hearing on June 3, 2013 to receive citizen comments on the adoption of the proposed rate adjustments for all Authority owned water and sewer systems.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the Code of Virginia, Chapter 51, Virginia Water and Waste Authorities Act, Section 15.2-5136, Rates and Charges; the Public Service Authority hereby approves and adopts the following rate adjustments to become effective on _____:

WATER RATE

Increased From \$6.80 to \$7.70 per 1,000 galloons

SEWER RATE

Increased From \$7.10 to \$7.46 per 1,000 gallons

ISSUE/PURPOSE: Revenues have not been keeping pace with expenses due to increases in bulk water rates, purchased sewage treatment costs, fuel cost, electric cost, services, personnel cost, Joinder costs, and other items. Increase revenues will allow the PSA to operate and build up reserves in a manner consistent with proper business operations.

JUSTIFICATION: Without a rate increase, the PSA will not be able to effectively operate. State and Federal agencies are directing public utilities to operate in a manner consistent with good business practices and have indicated that loans, grants and operating permits may be limited by the ability to properly finance utility operations.

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VIII. DIRECTOR'S REPORT

The Director's report will be presented at this time. See Item 5.

IX. AUTHORITY MEMBERS' REPORT

1. Member Gabriele
2. Member Politis
3. Member Perkins
4. Member Brown
5. Member Tuck
6. Member Biggs
7. Member Creed

X. INTO CLOSED MEETING

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby enters into Closed Meeting for the discussion of the following:

- | | |
|------------------|---|
| Section 2.2-3711 | <p>(1) Discussion, Consideration, or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body</p> <p>1. Director's Evaluation</p> |
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XI. OUT OF CLOSED MEETING

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

XII. CERTIFICATION OF CLOSED MEETING

PROPOSED RESOLUTION:

WHEREAS, the Public Service Authority of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Public Service Authority does hereby agree, that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements Virginia law were discussed in the meeting to which this certification resolution applies, and (ii) only public business matters as were identified in the motion conveying the Closed Meeting were heard, discussed or considered by the Authority.

XIII. ADJOURNMENT

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority does hereby adjourn to the next meeting scheduled for July 01, 2013.

CONSENT AGENDA
June 03, 2013

A. APPROVAL OF MINUTES

**1. SUBJECT: APPROVAL OF MINUTES DATED
MAY 06 and MAY13, 2013**

ISSUE/PURPOSE: The above listed minutes are before the
Board for approval. See Item 2.